

**Services Committee - Guildhall Budget 2023-24**

Saltash Town Council

For the 8 months ended 30 November 2023

Account	Actual 2022/23	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
<b>Guildhall Operating Income</b>										
<b>Guildhall Income</b>										
4200 GH Income - Guildhall Bookings	1,916	0	0	10,261	1,766	8,495	11,297	12,438	13,695	15,078
4201 GH Income - Guildhall Refreshments	342	0	0	257	185	72	283	312	343	378
4206 GH Income - Guildhall Misc Property Income	4	0	0	232	5	227	255	281	310	341
<b>Total Guildhall Income</b>	<b>2,262</b>	<b>0</b>	<b>0</b>	<b>10,750</b>	<b>1,956</b>	<b>8,794</b>	<b>11,835</b>	<b>13,031</b>	<b>14,348</b>	<b>15,797</b>
<b>Total Guildhall Operating Income</b>	<b>2,262</b>	<b>0</b>	<b>0</b>	<b>10,750</b>	<b>1,956</b>	<b>8,794</b>	<b>11,835</b>	<b>13,031</b>	<b>14,348</b>	<b>15,797</b>
<b>Guildhall Operating Expenditure</b>										
<b>Guildhall Expenditure</b>										
6400 GH Rates - Guildhall	8,608	0	100	9,808	9,899	9	10,798	11,889	13,090	14,412
6401 GH Water Rates - Guildhall	517	0	0	847	291	556	932	1,026	1,130	1,244
6402 GH Gas - Guildhall	3,819	0	0	6,500	1,007	5,493	7,157	7,879	8,675	9,551
6403 GH Electricity - Guildhall	4,078	0	(100)	13,000	2,060	10,840	14,313	15,759	17,350	19,103
6404 GH Fire & Security Alarm - Guildhall	743	0	0	1,396	821	575	1,537	1,692	1,863	2,051
6408 GH Cleaning Materials & Equipment - Guildhall	1,270	0	0	1,129	856	273	1,243	1,368	1,506	1,658
6409 GH Boiler Service & Maintenance	463	0	0	1,135	0	1,135	1,250	1,376	1,515	1,668
6410 GH General Repairs & Maintenance	2,838	0	0	2,838	2,018	820	3,125	3,441	3,788	4,171
6411 GH Entertainment Licenses	0	0	0	1,000	0	1,000	1,101	1,212	1,335	1,469
6412 GH Lift Service & Maintenance	3,691	0	0	3,303	1,744	1,559	3,637	4,004	4,408	4,854
6413 GH Refreshment Costs - Guildhall	133	0	0	414	152	262	456	502	553	608
6414 GH Equipment - Guildhall	176	0	0	1,108	0	1,108	1,219	1,343	1,478	1,628
6418 GH Professional Fees	1,950	0	0	10,000	600	9,400	11,010	12,122	13,346	14,694
6420 GH Legionella Risk Assessment (Guildhall)	385	0	0	500	210	290	550	606	667	735
<b>Total Guildhall Expenditure</b>	<b>28,672</b>	<b>0</b>	<b>0</b>	<b>52,978</b>	<b>19,658</b>	<b>33,320</b>	<b>58,328</b>	<b>64,219</b>	<b>70,704</b>	<b>77,846</b>
<b>Guildhall Staffing Expenditure</b>										
Guildhall Staffing Expenses	218	0	0	454	68	386	499	550	605	454
6678 ST GH Staff Training (Guildhall)	76	0	0	565	0	565	622	685	754	830
Guildhall Staffing Costs	22,634	0	249	37,386	15,792	21,843	41,162	45,319	49,897	54,936
<b>Total Guildhall Staffing Expenditure</b>	<b>22,928</b>	<b>0</b>	<b>249</b>	<b>38,405</b>	<b>15,860</b>	<b>22,794</b>	<b>42,283</b>	<b>46,554</b>	<b>51,256</b>	<b>56,220</b>
<b>Total Operating Expenditure</b>	<b>51,600</b>	<b>0</b>	<b>249</b>	<b>91,383</b>	<b>35,518</b>	<b>56,114</b>	<b>100,611</b>	<b>110,773</b>	<b>121,960</b>	<b>134,066</b>
<b>Total Guildhall Operating Expenditure</b>	<b>51,600</b>	<b>0</b>	<b>249</b>	<b>91,383</b>	<b>35,518</b>	<b>56,114</b>	<b>100,611</b>	<b>110,773</b>	<b>121,960</b>	<b>134,066</b>
<b>Total Guildhall Operating Surplus/ Deficit</b>	<b>(49,338)</b>	<b>0</b>	<b>(249)</b>	<b>(80,633)</b>	<b>(33,562)</b>	<b>(47,320)</b>	<b>(88,776)</b>	<b>(97,742)</b>	<b>(107,612)</b>	<b>(118,269)</b>
<b>Guildhall EMF Expenditure</b>										
6470 GH EMF Guildhall Maintenance	7,290	60,303	0	20,000	335	79,968	0	0	0	0
6696 ST GH EMF Staff Contingency (Guildhall)	0	3,000	11,660	739	0	15,399	0	0	0	0
<b>Total Guildhall EMF Expenditure</b>	<b>7,290</b>	<b>63,303</b>	<b>11,660</b>	<b>20,739</b>	<b>335</b>	<b>95,367</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Guildhall Expenditure (Operational &amp; EMF)</b>	<b>58,890</b>	<b>63,303</b>	<b>11,909</b>	<b>112,122</b>	<b>35,853</b>	<b>151,481</b>	<b>100,611</b>	<b>110,773</b>	<b>121,960</b>	<b>134,066</b>
<b>Total Guildhall Budget Surplus/ (Deficit)</b>	<b>(56,627)</b>	<b>(63,303)</b>	<b>(11,909)</b>	<b>(101,372)</b>	<b>(33,897)</b>	<b>(142,687)</b>	<b>(88,776)</b>	<b>(97,742)</b>	<b>(107,612)</b>	<b>(118,269)</b>

**To/From Reserves & Budget Virements 2023/2024**

1. Virement from General Reserves to Guildhall Staffing Costs - £249 - PE 99/22/23
2. Virement from General Reserves to 6696 ST GH EMF Staff Contingency - £11,660 - FTC 58/23/24
3. Virement from 6403 Guildhall Electricity to 6400 Guildhall Rates - £100 - SE 51/23/24